

Monitoring templates

Curriculum leader monitoring sheet

Area	Monitoring questions <i>Lines of enquiry</i>	Monitoring activity <i>(e.g. planning scrutiny, book scrutiny, lesson observations, discussions)</i>	Evidence <i>What evidence do you see? What are your judgements against the monitoring questions?</i>
Planning	Does the teacher's short-term planning match the medium- and long-term planning for [subject]?		
Teaching	Does the teaching of [subject/s] align with our intended curriculum?		
Actual curriculum	What areas of [subject] are well taught? Which need improvement?		
	Are the big ideas of (subject) evident in children's books?		
	Do children demonstrate an understanding of disciplinary concepts in [subject/s]?		
	Are there any emerging misconceptions?		
	What are the emerging strengths of [subject]?		
	What are the areas of [subject] that need development?		
	Is progress evident across school?		
	Are children able to retain the knowledge taught? How do we know?		
	Are children motivated in [subject]?		
Other	What evidence is there that progress and attainment are measured?		
	Where is the evidence of children's personal development through [subject]?		
	Is [subject] helping to develop children's cultural capital?		

SWOT analysis

Strengths <i>What parts of our curriculum are having impact on children's learning?</i>	Weaknesses <i>What parts of our curriculum are not having a positive impact on children's learning?</i>
Opportunities <i>What are the opportunities for improvement?</i>	Threats <i>What challenges do we need to address in order to improve our curriculum?</i>

Work sampling/book looks

Monitoring questions	Evidence
What is the main concept/subject/aspect of the curriculum being monitored?	
What evidence is there that [concept/subject/aspect] is being taught well?	
Based on children's work, is there sufficient challenge in teaching activities?	
Is there evidence of [concept/subject/aspect] developing over time?	
Is there any evidence of misconceptions? If so, what are they?	
Are the resources in use supporting children's learning of [concept/subject/aspect]? Explain your thinking?	
Summary notes (including children's comments)	

Interviews/Conferencing

Focus	Teaching staff	Children
Concepts or aspects	<p>Which disciplinary concepts/aspects have you been focusing on this term?</p> <p>Which concepts/aspects do you think our curriculum teaches well?</p> <p>Which concepts/aspects have children struggled with? Why?</p>	<p>Which concepts/aspects have you been learning about this term?</p> <p>Which of the big ideas have you been learning about?</p> <p>Can you explain the concept/big ideas of X?</p>
Subjects	<p>Which subjects are you confident to teach?</p> <p>Does our curriculum support you to teach this subject?</p> <p>How well do you think children are learning the key ideas of [subject]?</p>	<p>Which subjects have you been focusing on this term?</p> <p>What have you learned?</p> <p>Can you tell me why [subject] is important?</p>
Content	<p>Which topics and projects have you taught this term?</p> <p>How well does the content support the children's understanding of this topic?</p> <p>What changes would you make to better support children's learning?</p>	<p>Which projects have you done this term?</p> <p>What can you remember about this project?</p> <p>Did this project inspire you to want to know more about [topic]?</p>
Activities	<p>Do the activities in this project support all children's learning?</p> <p>How well do the activities and resources support children's learning?</p>	<p>Which activities did you enjoy?</p> <p>What did they help you to do/understand?</p> <p>What was the purpose of this activity?</p>
Learning	<p>What concepts/aspects of the curriculum have children learned well?</p> <p>Are there any misconceptions arising in this topic? What are they?</p> <p>Are children making progress?</p> <p>Are there any emerging gaps in this concept/aspect of the curriculum?</p> <p>How would you describe children's achievements?</p>	<p>What do you know now that you didn't know before?</p> <p>What can you do now that you couldn't do before?</p> <p>What do you think you need to revisit?</p> <p>Do you think you've made good progress this term? How do you know?</p>
Engagement	<p>Are children engaging well with our new curriculum?</p> <p>Are children enjoying their learning?</p> <p>Do children feel positive about their learning?</p>	<p>How do you feel about our new curriculum?</p> <p>What would you like to do more of?</p> <p>Do you think the resources are helping you to learn?</p>
Views and experience	<p>What are your experiences of this new/adapted curriculum?</p> <p>Would you like to make any other comments or suggestions about the curriculum going forwards?</p>	<p>What else would you like to tell me about our new curriculum?</p>